



Attendance

Name	Affiliation	In-person	Online	Absent
K. Ardaman	West Orange Healthcare District (WOHD)		X	
P. Brown	Foundation for a Healthier West Orange (FHWO)		X	
R. Richter	Gotha Rural Settlement		X	
K. Carson	City of Winter Garden		X	
E. Bush	Bike/Walk Central Florida (BWCF)			X
P. Panza	Bike/Walk Central Florida (BWCF)		X	
G. Bunton	Bike/Walk Central Florida (BWCF)		X	

Welcome and Introductions

- I. Patrick Panza welcomed attendees and noted attendance.

Approval of Minutes

- II. *P. Brown motioned to approve the May Executive Committee minutes, seconded by R. Richter. None Opposed. Motion carried.*

Agenda Items

- III. Facilitation
 - a. Membership
 - b. Calls to Action
- IV. Trail Network Development
 - a. Trail Grant Program
 - i. SP-03: Ocoee DT Rail-to-Trail – Revised Project Phasing: P. Panza provided and update from the City of Ocoee about an unexpected change of phasing on the trail. Ocoee and FHWO will coordinate on this concerning the grant agreement and timeline.
 - ii. P. Panza has acquired contacts at CSX to facilitate further discussion between HWOTC, Ocoee, and Winter Garden with CSX on the rail corridor between Ocoee and Winter Garden.
 - iii. The Town of Oakland has submitted another small projects grant application, which is currently going through sufficiency review.
 - b. HWOTC Priority Trails Update
 - i. P. Panza summarized the July 2 Steering Committee, and July 15 Final Deliberation meetings.



- ii. P. Panza informed the Committee of a scrivener's error in the RFP final score tabulation that did not affect the overall scores or rankings. A correction and clarification will be sent to the respondents.
 - iii. The Committee discussed contract and pricing negotiations with the RFP winner, Kimley-Horn. P. Brown intends to receive a "do-not-exceed" value from the FHWO Board in their August 12 meeting.
 - c. HWOTC Heritage Trail Development
 - i. G. Bunton provided an update on the status of the Heritage Trail StoryMap, next steps, and allowed the Committee to discuss.
- V. FY 27 Scope + Budget
 - a. P. Panza introduced discussion on the FY27 scope, budget, and funding.
 - i. The Committee discussed the potential dissolving of the Trail Network Development Working Group, with the Steering Committee meeting more frequently and engaging more members to cover the former working group responsibilities.
 - b. Partner funding discussions
 - i. The Committee discussed the potential for including Orange County and Apopka in HWOTC in the future.
 - ii. P. Panza informed the Committee that funding asks for HWOTC partners are planned to be kept the same, if not slightly decreased.
- VI. New Business
 - a. None Discussed.
- VII. Other Business
 - a. None Discussed.
- VIII. Upcoming Events and Meetings:
 - a. Steering Committee Meeting: September 17, 2026, 11:00am to 12:30pm (in-person)
 - b. Executive Committee Meeting: September 14, 2026, 4:00pm to 5:00pm (virtual)
 - c. Trail Network Development Working Group: August 4, 2026, 4:00pm to 5:00pm (virtual)

Meeting Adjourned: 5:03 PM