



Attendance

Name	Affiliation
<i>In-person</i>	
M. Parker	Town of Oakland
B. McFarlane	City of Ocoee
K. Carson	City of Winter Garden
T. Elliot-Moore	Town of Windermere
A. Albino	Orange County District 1
S. Larsen	MetroPlan Orlando
G. Bunton	Bike/Walk Central Florida
P. Panza	Bike/Walk Central Florida
<i>Virtual</i>	
P. Brown	Foundation for a Healthier West Orange
K. Ardaman	Fishback Dominick Law

Welcome and Introductions

- P. Panza welcomed Steering Committee members and meeting attendees

September 2025 meeting minutes

- *T. Elliot-Moore motioned to approve the September Steering Committee minutes, seconded by M. Parker. None opposed. Motion carried.*

Facilitation

- Membership Update
- CTAs (calls to action)
 - *T. Elliot-Moore motioned to approve K. Carson as the primary city seat representative on the Executive Committee. Seconded by K. Ardaman. None opposed. Motion carried.*
- Action 1 Requested: Member vote to approve final FY2025 Annual Report.
 - *T. Elliot-Moore motioned to accept the FY2025 Annual Report Draft as final pending FHWO final review and approval. Seconded by K. Carson. None opposed. Motion carried.*



Trail Network Development

- Working group update
- Trail Grant Program
 - Current/upcoming applications
 - P. Panza updated the Committee on news received from Orange County, stating the developer of the property constraining the Lake Down Loop has agreed to build sidewalk as part of their development.
 - B. McFarlane expects Ocoee's application supporting the Kissimmee Ave. Rail-to-trail project to be ready within the next couple of weeks.
 - K. Carson informed the Committee that the City will be adding a block of 12-ft multi-use trail on Plant St (aligns with Priority Trails Vision) in the near future, for which it may be seeking grant funding.
 - Action 2 Requested: Priority Trails grant "application" process
 - The Steering Committee reviewed the proposed process for Priority Trail Project grant review, as well as the accompanying fact-sheet survey. Discussion was held about the ability to accommodate private partnerships in the applications. The Committee decided to defer a decision on the application/review process until the next meeting to allow time for revisions.
- HWOTC Priority Trails Update
 - Planning study RFP - draft outline
 - The draft outline for the Priority Trails RFP was reviewed by the Steering Committee and discussed it. Members were overall satisfied with it, noting one sentence where the wording should be adjusted.
 - *T. Elliot-Moore motioned to approve the RFP framework as final with the requested revision to change 'quantifying impacts' to 'identifying impacts.' Seconded by M. Parker. None Opposed. Motion carried.*
 - What's next; current/upcoming CTAs
- HWOTC Partner Support
 - Trail Grant Research & Support
 - Trail Project Support



Other Business

- K. Ardaman requested additional information about the Lake to Lake Trail, out of curiosity about the project, and what trails in the HWOTC area will provide connectivity to it.
- K. Carson confirmed that the City will be reviewing draft ordinance regulating E-Bikes on trails this week.
- S. Larsen informed the Committee that MetroPlan Orlando has written a white paper on ordinance-crafting on E-bikes.

New Business

- T. Elliot-Moore informed the Committee that Phase 1 of the Windermere Ward Trail is breaking ground in February.

Meeting adjourned 1:03 PM