



June 26, 2025
Healthy West Orange Trails Connection
Steering Committee Meeting
Meeting Minutes

Attendance

Name	Affiliation
<i>In-person</i>	
P. Brown	Foundation for a Healthier West Orange
K. Carter	Foundation for a Healthier West Orange
T. Swanson	Foundation for a Healthier West Orange
K. Ardaman	Fishback Dominick Law
M. Parker	Town of Oakland
A. Albino	Orange County District 1
A. Morgan	Kittelson & Associates
Z. Crampton	Kittelson & Associates
G. Bunton	Bike/Walk Central Florida
P. Panza	Bike/Walk Central Florida
E. Bush	Bike/Walk Central Florida
<i>Virtual</i>	
<i>No virtual attendance</i>	

Welcome and Introductions

- P. Panza welcomed Steering Committee members and meeting attendees

March 2025 meeting minutes

- *P. Brown motioned to approve the March Steering Committee minutes, seconded by M. Parker. None opposed. Motion carried.*

Working group updates

- P. Panza presented updates on working group activities for the last 3 months.
 - The Enhance working group carried out trail corridor evaluations in Winter Garden and Oakland and is scheduling two more in Gotha and Windermere.
 - The Trail Network Development Working Group will soon be reviewing Oakland's HWOTC Trail Grant Program application for \$100,000 to support construction of the Sadler Trail Loop.
 - The working group has also continued to support Gotha in assembling a Lake Down Loop application.



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FY 26 Faciliation Scope of Services

- P. Panza presented the proposed FY26 scope, cost shares, and budget, along with confirmation that Oakland, Ocoee, and Winter Garden have all confirmed inclusion of funding in their draft budgets. Members were happy with the scope at this stage and directed BWCF to work with the Executive Committee to finalize and approve it.

FY 24 HWOTC Annual Report

- *M. Parker motioned to accept the FY 24 Annual Report as final. Seconded by P. Brown. None opposed. Motion carries.*

SUN Trail Loops

- P. Panza updated members on a recent meeting discussing the procurement of a system-wide planning-level study of the SUN Trail Loops vision, which will use an RFP process with BWCF as the procuring entity beginning in October 2025 (the start of FY26).
- P. Panza presented a revised version of the SUN Trail Loops Proposed Prioritization Groups.
 - *K. Ardaman motioned to approve the revised priority groups as final. Seconded by R. Richter. None opposed. Motion carries.*

Other Business

- None Discussed

New Business

- None Discussed

Meeting adjourned 12:30 PM