



May 19, 2025  
Healthy West Orange Trails Connection  
Executive Committee Meeting  
Meeting Minutes

## Attendance

Name	Affiliation	In-person	Online	Absent
K. Ardaman	West Orange Healthcare District (WOHD)			x
P. Brown	Foundation for a Healthier West Orange (FHWO)		x	
T. Swanson	Foundation for a Healthier West Orange (FHWO)		x	
R. Richter	Gotha Rural Settlement			x
K. Carson	City of Winter Garden		x	
E. Bush	Bike/Walk Central Florida (BWCF)		x	
P. Panza	Bike/Walk Central Florida (BWCF)		x	
G. Bunton	Bike/Walk Central Florida (BWCF)		x	

## Welcome and Introductions

I. Patrick Panza welcomed attendees and noted attendance.

## Approval of Minutes

II. *Kelly Carson motioned to approve the March Executive Committee minutes, seconded by Pat Brown. Motion carried.*

## Agenda Items

III. Trail Grant Program

- The Executive Committee discussed the process for procuring a contractor to conduct the region-wide planning-level study of the SUN Trail Loops Vision. Members discussed various approaches to solicitation and contract procurement and outlined additional items to research to determine next steps in the process.
- P. Panza addressed comments from K. Carson on the trail project prioritization categories and discussed the intent behind the categorization, as well as options for addressing Kelly's concerns. The prioritization will be revised to incorporate all comments from Steering Committee and Executive Committee members.

IV. FY2024 Annual Report

- P. Panza reviewed the annual report with the EC, requesting comments on the format and content. T. Swanson and P. Brown provided some input and



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indicated that they will need more time to look through it and gather thoughts on the whole document.

- V. FY26 Facilitation Funding Discussion
  - a. P. Panza provided an overview of estimates for FY26 funding sources.
- VI. Working Group and Project Updates
  - a. None discussed.
- VII. New Business
  - a. None discussed.
- VIII. Other Business
  - a. P. Panza briefly explained that the ECFRPC shared a Brownfield Assessment Grant program with the TNDWG, which provides an opportunity for the program to be shared on HWOTC's SharePoint in case any partners could get use out of it for supporting trail development.
- IX. Upcoming Events and Meetings:
  - Steering Committee Meeting: June 26, 2025, 11:00am to 12:30pm (in-person)
  - Executive Committee Meeting: July 21, 2025 (virtual)
  - Working Group Meetings
    - Trail Network Development: June 3, 2025, 11:00am to 12:00pm (virtual).
    - Enhance: May 27, 2025, 2:00pm to 3:00pm (virtual).

**Meeting Adjourned at 5:08 PM**