



CREATIVE AGING, LLC

**SPECIAL MEETING OF THE CREATIVE AGING, LLC BOARD**

**Wednesday, February 5, 2025**

**1200 E. Plant St., Suite 220**

**Winter Garden, FL 34787**

The Board of Directors of the Foundation for a Healthier West Orange (HWO, Inc.), in its capacity as the manager and sole member of Creative Aging, LLC, met on Wednesday, February 5, 2025, at the Healthy West Orange Building. Chair J. Whiddon called the meeting to order at 3:48 p.m. A quorum was established, with the following **Directors Present:** B. Spong, C. Evans, J. Whiddon, K. Vargas, and N. Sutton. **Directors Absent:** T. Keating. **Staff Present:** T. Swanson, P. Brown, K. Carter, and A. Jenkins. **Guest:** J. Jonasen of Gunster.

**PUBLIC COMMENT**

No members of the public were in attendance; therefore, no public comment period was necessary.

**PROJECT UPDATE**

A. Jenkins provided the Board with an update on progress to date, delivering a high-level overview of major workstreams and the implementation timeline. She reviewed completed tasks and outlined the remaining steps necessary for program implementation.

She noted that significant work with external partners is scheduled for February, and at the end of the month, the team will assess progress to determine whether the planned July implementation date should be shifted to September.

A discussion followed, focusing on different volunteer recruitment strategies and potential sources for securing volunteers. Neighborhood structures were reviewed along with envisioned go live programming by each neighborhood spoke. Membership structure was reviewed and strategy changes and revised approach for buildout and ramp up were discussed.

A. Jenkins also provided an update on transportation, noting that volunteers will serve as the primary solution for meeting transportation demands. The team is working with an insurance consultant evaluating single, comprehensive umbrella policy and separate coverages.

P. Brown provided a financial update, reminding the Board of the approved budget allocations:

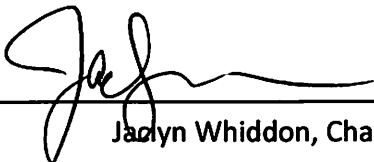
- **\$500,000** Implementation fund for FYE'22–FYE'24, with **\$150,000** rolled over to FYE'25
- **\$1,100,000** approved for a three-year pilot program for FYE'25, FYE'26, and FYE'27

She reviewed two financial scenarios—one based on a July 2025 launch and the other on a September 2025 launch. The Board supported thorough and effective implementation versus a rushed timeline and were comfortable with either date. The presentation concluded with an outline of the next steps.

#### **OPEN FORUM**

None discussed.

The meeting was adjourned at 4:28 p.m.



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Jaclyn Whiddon, Chair