



October 15, 2024
Healthy West Orange Trails Connection
Steering Committee Meeting
Meeting Minutes

Attendance

Name	Affiliation
<i>In-person</i>	
P. Brown	Foundation for a Healthier West Orange
K. Carter	Foundation for a Healthier West Orange
G. Corless	City of Ocoee
K. Carson	City of Winter Garden
A. Stewart	Town of Oakland
M. Jose	Orange County Parks & Recreation
A. Albino	Orange County District 1 Commissioner's Office
S. Bechelli	Orange County District 1 Commissioner's Office
A. Morgan	Kittelson & Associates Inc.
M. Jackson	Kittelson & Associates Inc.
G. Bunton	Bike/Walk Central Florida
P. Panza	Bike/Walk Central Florida
<i>Online</i>	
R. Richter	Gotha Rural Settlement



Welcome and Introductions

P. Panza welcomed Steering Committee members and meeting attendees. This meeting was rescheduled from the original September 26, 2024 date due to Hurricane Milton.

Approval of Minutes

ACTION: Ginger Corless motioned to approve the June 2024 Steering Committee meeting minutes. Seconded by Kelly Carson. Motion passed unanimously.

Executive Committee Elections

- The Steering Committee reviewed the Executive Committee City Representative Election process and held an election and nomination process for primary and secondary members.
 - **ACTION:** Ginger Corless motioned to elect Kelly Carson as the primary Executive Committee City representative. Pat Brown seconded. Motion passed unanimously.
 - **ACTION:** Ginger Corless nominated Rainer Richter as the secondary Executive Committee City representative. Kelly Carson seconded the nomination. Motion passed unanimously.

FY 25 Facilitation

- P. Panza reviewed the Fiscal Year 2025 (FY25) Program Management and Facilitation funding agreement. The committee discussed details of the Trail Network Development working group and how the Enhance working group's activities are changing.
- **ACTION:** Ginger Corless motioned to approve the FY25 Facilitation Funding Agreement with Bike/Walk Central Florida as the facilitator for a total fee of \$109,140. Kelly Carson seconded the motion. Motion passed unanimously.

Trail Grant Program

- P. Panza informed the Committee that the Informational Webinar held on October 2 will be uploaded for viewing.



Trails Safety Survey

- P. Panza reviewed the results of the Trails Safety Survey and the Committee discussed insights provided by the responses and how they can be used in HWOTC efforts moving forward.

Trail Gap Analysis

- P. Panza reviewed the findings of the HWOTC Priority Area Trails Gap & Opportunities Analysis and the Committee discussed how they could be used for regional trail planning in West Orange County, as well as what sort of funding challenges must be resolved for that vision to be fulfilled.

New Business

- None discussed.

Other Business

- P. Panza answered a question from A. Stewart about the purpose of the grant application process for the distribution of funds when regional trail needs have already been identified, clarifying that it will ensure the money gets used as effectively as possible on projects prioritized by the HWOTC Steering Committee.

Meeting Adjourned: 12:45 PM

Upcoming Events and Meetings

Important Dates:

- Steering Committee Meeting: Dec 12, 2024
- Executive Committee Meeting: 3rd Mondays bi-monthly at 4:00pm (virtual)
- Working Group Meetings
 - Trail Network Development: 2nd Tuesdays at 11:00 am (virtual) – Subject to change
 - Enhance: TBD - debriefings after Trail Audits (virtual)