



Attendance

Name	Affiliation	In-person	Online	Absent
K. Ardaman	West Orange Healthcare District (WOHD)		x	
L. Boettcher	Foundation for a Healthier West Orange (FHWO)		x	
P. Brown	Foundation for a Healthier West Orange (FHWO)		x	
G. Corless	City of Ocoee		x	
K. Carson	City of Winter Garden		x	
E. Bush	Bike/Walk Central Florida (BWCF)		x	
P. Panza	Bike/Walk Central Florida (BWCF)		x	
G. Bunton	Bike/Walk Central Florida (BWCF)		x	

Welcome and Introductions

Patrick Panza welcomed attendees and noted attendance.

Note: this will be Lesa Boettcher’s final meeting as the FHWO representative; Pat Brown will serve as the FHWO representative moving forward.

Approval of Minutes

ACTION: K. Carson motioned to approve the April and May Executive Committee minutes; G. Corless seconded the motion. **Motion approved, unanimously.**

Trail Grant Program

- P. Panza presented an overview of the Trail Grant Program Application website and Application Guide document and requested feedback from Committee members. Discussion ensued; Committee members called for the addition of FHWO as an eligible project champion and the addition of the requirement for “permanent and prominent Healthy West Orange branding” to the grant eligibility criteria (per requirements stated in the original facilitation fund documentation).



Steering Committee Agenda

- P. Panza provided an overview of the June Steering Committee draft agenda; discussion ensued. Committee members determined that no significant revisions were required.

Working Group and Project Updates

Communications & Events

2024 Trail Safety Survey

- P. Panza provided an update on responses for the survey and described upcoming additional efforts to engage Partners in sharing the survey using the communications toolkit.

Design & Connections Working Group

Trailside Development Design & Policy Guidelines Update

- P. Panza provided an update on the Guidelines document status, explaining that the document is complete and will be presented to the Steering Committee in its June meeting for approval as final.

Enhance Working Group

Ocoee Bluford Ave Trail Safety Audit

- P. Panza notified Committee members that the Trail Safety Audit summary document is assembled and a meeting with Ocoee staff to discuss recommendations is being scheduled.



New Business

Lesa Boettcher will be leaving FHWO effective July 12, 2024. Pat Brown (FHWO) is to serve as the FHWO representative on the HWOTC Executive Committee.

Other Business

None discussed.

Upcoming Events & Meetings

- Steering Committee Meeting: 27 June 2024
- Executive Committee Meeting: 14 July 2024
 - Communications & Events: 3 July 2024
 - Design & Connections: 2 July 2024
 - Enhance: 3 July 2024

Meeting Adjourned at 5:02 PM