



Attendance

Name	Affiliation	In-person	Online	Absent
K. Ardaman	West Orange Healthcare District (WOHD)		X	
L. Boettcher	Foundation for a Healthier West Orange (FWO)		X	
G. Corless	City of Ocoee		X	
K. Carson	City of Winter Garden		X	
E. Bush	Bike/Walk Central Florida (BWCF)		X	
P. Panza	Bike/Walk Central Florida (BWCF)		X	
G. Bunton	Bike/Walk Central Florida (BWCF)		X	

Welcome and Introductions

Patrick Panza welcomed attendees and noted attendance.

Approval of Minutes

ACTION: L. Boettcher motioned to approve the November 6 regular meeting and November 7 special session Executive Committee minutes; G. Corless seconded the motion. **Motion approved, unanimously.**

2024 HWOTC Meeting Schedule

- P. Panza reviewed the 2024 meeting schedule for all working groups, the Steering Committee, and the Executive Committee.
- Discussion about the Executive Committee meeting ensued and the schedule was accepted with the following revisions:
 - o December Steering Committee meeting moved to December 12; December Executive Committee meeting moved to December 2.



FY 24 HWOTC Program Management & Facilitation Funding Agreement (Review)

- P. Panza and E. Bush provided an overview the draft fiscal year 2024 Program Management & Facilitation Funding Agreement. Discussion ensued; BWCF staff will incorporate revisions per the discussion and prepare a final agreement and funding estimate for Executive Committee review and approval.

Working Group and Project Updates

Working Group updates were postponed to provide additional time for discussion of the FY24 Program Management & Facilitation funding agreement.

New Business

None discussed.

Other Business

- L. Boettcher provided information about sunscreen and hand sanitizer dispensers as HWOTC advertisement opportunity and trail enhancement – will send additional info.

Upcoming Events & Meetings

- Steering Committee Meeting: TBD pending final 2024 meeting schedule
- Executive Committee Meeting: TBD pending final 2024 meeting schedule
- Working Group Meetings
 - Communications & Events: 2nd Wednesdays at 11:00 am (virtual)
 - Design & Connections: 1nd Tuesdays at 11:00 am (virtual)
 - Enhance (f.k.a. Enhance & Restore and Safety): TBD pending final 2024 meeting schedule

Meeting Adjourned at 5:15 PM