



Attendance

Name	Affiliation	In-person	Online	Absent
K. Ardaman	West Orange Healthcare District (WOHD)			X
L. Boettcher	Foundation for a Healthier West Orange (FHWO)			X
G. Corless	City of Ocoee		X	
K. Carson	City of Winter Garden		X	
E. Hanna	Bike/Walk Central Florida (BWCF)			X
P. Panza	Bike/Walk Central Florida (BWCF)		X	

Welcome and Introductions

Patrick Panza welcomed attendees and noted attendance.

Approval of Minutes

NO ACTION: *Vote to approve the September Executive Committee minutes postponed due to lack of quorum; the vote will be facilitated via email.*

Working Group and Project Updates

P. Panza provided an update of ongoing HWOTC Working Group activities and action items.

Communications & Events

2024 Take Over the Trails Day: Thurs February 22, 2023

- Event time has moved from 9a-12p to 10a-2p to line up with the farmers market event and load-in/load-out.

Trailblazers Challenge Social Media Plan

- Social media toolkit #1 is ready and will be distributed to HWOTC partners.



Design & Connections Working Group

Trailside Development Design Guidelines timeline

- EC members reviewed and discussed the project timeline.

Enhance & Restore Working Group

Admin

- Working group members were notified of the plan to merge with the Safety Working group; BWCF to work with members to determine new 2024 meeting schedule.

Restoration Project: West Orange Trail at Desert Candle Rd (Greens at Forest Lake)

- There were no Orange County Parks staff present at the meeting to facilitate further coordination of this effort.

Safety Working Group

Admin

- Working group members were notified of the plan to merge with the Enhance & Restore Working group; BWCF to work with members to determine new 2024 meeting schedule.

Next Trail Safety Audits:

- November 17: West Orange Trail Winter Garden – Brayton Rd. to 9th St.
- December: Ocoee
- 2024: move on to other trails in west O.C.; reach out to SC partners/potentially re-tool safety survey for other trails

HWOTC Trail Project Grant Program

Implementation Fund distribution/apportionment

- P. Panza engaged Committee members in a discussion regarding development of a proposed structure for apportionment of the HWOTC Trail Grant funding across different types of projects, with emphasis on ensuring that opportunities to maximize the impact of available funding are considered and accommodated. Discussion ensued; input provided by Committee members will be incorporated into the Grant Program outline presented in the November Executive Committee and Steering Committee meetings.



New Business

None discussed.

Other Business

None discussed.

Upcoming Events & Meetings

- Steering Committee Meeting: November 16, 2023
- Executive Committee Meeting: November 6th at 4:00 pm to accommodate Steering Committee meeting schedule (virtual)
- Working Group Meetings
 - Communications & Events: 2nd Wednesdays at 11:00 am (virtual)
 - Design & Connections: 2nd Tuesdays at 11:00 am (virtual)
 - Enhance & Restore: 1st Thursdays at 10:00 am (virtual)
 - Safety: 2nd Thursdays at 4:30 pm (virtual)

Meeting Adjourned at 5:00 PM