



Attendance

Name	Affiliation	In-person	Online	Absent
K. Ardaman	West Orange Healthcare District (WOHD)		x	
L. Boettcher	Foundation for a Healthier West Orange (FHWO)		x	
G. Corless	City of Ocoee		x	
K. Carson	City of Winter Garden		x	
E. Hanna	Bike/Walk Central Florida (BWCF)		x	
P. Panza	Bike/Walk Central Florida (BWCF)		x	

Welcome and Introductions

Patrick Panza welcomed attendees and noted attendance.

Approval of Minutes

ACTION: G. Corless motioned to approve the July Executive Committee minutes inclusive of revisions provided through email by L. Boettcher; L. Boettcher seconded. **Motion approved.**

August Steering Committee Agenda and Presentation Review

P.Panza and E. Hanna provided an overview of the draft agenda and PowerPoint presentation for the August 17 HWOTC Steering Committee meeting. Discussion ensued about the HWOTC Trail Grant Program timeline and goals of HWOTC external communication. Committee members discussed adjustments to agenda items and presentation order and finalized items for distribution to Steering Committee members.

Working Group Updates

Working Group updates were provided to Committee members during review of the August 17 HWOTC Steering Committee meeting PowerPoint presentation.



Infrastructure Project Grant Timeline

Committee members reviewed and discussed the proposed infrastructure project grant timeline (a.k.a. HWOTC Trail Grant Program) during review of the August 17 HWOTC Steering Committee meeting PowerPoint presentation.

New Business

HWOTC Meeting Schedule Optimization

- Committee members discussed adjustment of the November Executive Committee meeting date to ensure that the meeting takes place in advance of the November Steering Committee meeting. Members decided to move the November HWOTC Executive Committee meeting to November 6, 2023 from 4:00pm to 5:00pm.
- P. Panza recommended that the meeting schedules of all HWOTC working groups, the Executive Committee, and the Steering Committee be evaluated for opportunities to streamline processes and workflows; discussion ensued. Committee members requested that BWCF staff prepare an overview of proposed revisions for review before inclusion as an agenda item for the November Steering Committee meeting.

Other Business

None discussed.

Upcoming Events & Meetings

- Upcoming Events and Meetings:
- Steering Committee Meeting: August 17, 2023
- Executive Committee Meeting: 3rd Mondays at 4:00 pm (virtual)
 - Note: November meeting rescheduled to November 6 at 4:00pm
- Working Group Meetings
 - Communications & Events: 2nd Wednesdays at 11:00 am (virtual)
 - Design & Connections: 2nd Tuesdays at 11:00 am (virtual)
 - Enhance & Restore: 1st Thursdays at 10:00 am (virtual)
 - Safety: 2nd Thursdays at 4:30 pm (virtual)

Meeting Adjourned at 5:10 PM