



## Attendance

Name	Affiliation	In-person	Online	Absent
K. Ardaman	West Orange Healthcare District		x	
L. Boettcher	Foundation for a Healthier West Orange		x	
G. Corless	City of Ocoee		x	
K. Carson	City of Winter Garden		x	
E. Hanna	Bike/Walk Central Florida		x	
P. Panza	Bike/Walk Central Florida		x	

## Welcome and Introductions

Patrick Panza welcomed attendees and noted attendance.

## Approval of Minutes

**ACTION:** No action, minutes not provided in time to review before meeting. L. Boettcher requested minutes be emailed for review and final approvals.

## Working Group Updates

### Communications & Events Working Group

- P. Panza provided updates on the HWOTC Trail Blazers Challenge community outreach program, 2024 Take Over the Trails Day, the HWOTC Trail Events web map, and the July edition of the HWOTC Monthly Partner Update email.

### Design & Connections Working Group

- P. Panza provided a progress update on development of the Trailside Development Design Guidelines and the upcoming “Trail Success Stories” survey.



### Enhance & Restore Working Group

- HWOTC-ERWG did not meet in July – group leader and other group members were unable to attend.

### Safety Working Group

- P. Panza provided an update on the recent Trail Safety Audit which took place on Friday, July 7, 2023, from Killarney Station to Oakland Nature Preserve, and provided information on the tentative location of the next Trail Safety Audit; discussion ensued.

### **Town of Oakland HWOTC Representation**

- P. Panza provided an update on HWOTC representatives from the Town of Oakland:
  - o Andy Stewart (Town Manager) to be Primary voting member
  - o Elise Hui (Town Clerk) to be Alternate voting member
  - o Jessica Lovejoy to continue efforts with Communications & Events working group

### **Infrastructure Project Grant Timeline**

- The Executive Committee discussed continued development of the HWOTC project grant program, including grant application and timelines for project submittal, review, and grant funding cycle(s).

### **New Business**

- None discussed.

### **Other Business**

- None discussed.



## Meeting Adjourned at 5:16 PM

## Upcoming Events & Meetings

- Upcoming Events and Meetings:
- Steering Committee Meeting: August 17, 2023
- Executive Committee Meeting: 3<sup>rd</sup> Mondays at 4:00 pm (virtual)
- Working Group Meetings
  - Communications & Events: 2<sup>nd</sup> Wednesdays at 11:00 am (virtual)
  - Design & Connections: 2<sup>nd</sup> Tuesdays at 11:00 am (virtual)
  - Enhance & Restore: 1<sup>st</sup> Thursdays at 10:00 am (virtual)
  - Safety: 2<sup>nd</sup> Thursdays at 4:30 pm (virtual)