



Attendance

Name	Affiliation	In-person	Online	Absent
K. Ardaman	West Orange Healthcare District			X
L. Boettcher	Foundation for a Healthier West Orange		X	
E. Hanna	Bike/Walk Central Florida		X	
P. Panza	Bike/Walk Central Florida		X	
K. Freeburg	Bike/Walk Central Florida		X	

Welcome and Introductions

Patrick Panza welcomed attendees and noted attendance.

Approval of Minutes

Quorum was not met for this meeting, so approval of meeting minutes is postponed until the next regular meeting of the Executive Committee.

Working Group Updates

Design & Connections Working Group

- Rescheduled, meeting taking place today (April 19)

Enhance & Restore Working Group

- Based on feedback from the Working Group and Orange County Parks Division, we are aiming to identify additional projects for 2023 that don't require watering.
- Proposed Ingram road "outpost" trailhead improvements still under review
 - o Signage
 - o Approved landscape

Safety Working Group

- Finalized trail safety audit



- L. Boettcher requested that the final document be distributed to the steering committee

Events & Communications Working Group

- We have received the HWOTC-branded pop-up canopy and tablecloth; it is stored at the BWCF storage unit in Downtown Orlando
- Discussion on Monthly email/ newsletter
 - To be discussed at next Communications & Events Working Group

Executive Committee Vacancy

- Ginger Corless and Kelly Carson agree with the EC's recommendation and motion from the 3/15 meeting; EC will need to adjust meeting schedule in order to accommodate Kelly's scheduling conflict.
- Invite them to the next EC meeting – find a time that works for all for next EC meeting so we can determine the new meeting schedule

HWOTC Funding Sustainability Model

- Discussion continued solidifying plan to present the funding sustainability plan to the Steering Committee during the May 18 meeting.

New Business

- P. Panza provided an update regarding previous discussion with Jack Butler, Interim Town Manager at the Town of Oakland, to ensure continuity in HWOTC efforts from the Town during the search for a new Town Manager.

Next Steps

- Recruitment for safety working group members
- Determine revised May EC meeting date so Ginger Corless and Kelly Carson can attend



Upcoming Events & Meetings

- **Steering Committee: May 18th, 11:00 a.m. to 12:30 p.m. (in-person)**
- Executive Committee: 3rd Wednesdays of each month at 10:30 a.m. (hybrid)
- Working Groups:
 - Communications & Events: 2nd Wednesday of each month at 11:00 a.m. (virtual)
 - Design & Connections: 2nd Tuesday of each month at 11:00 a.m. (virtual)
 - Enhance & Restore: 1st Thursday of each month at 10:00 a.m. (virtual)
 - Safety: 2nd Thursday of each month 4:00 p.m. (virtual)