

FOUNDATION

For A Healthier West Orange

BOARD MEETING MINUTES

Tuesday, February 7, 2023, at 12:00 p.m.
1200 E. Plant Street, Ste. 220
Winter Garden, FL 34787

The Foundation for a Healthier West Orange (HWO, Inc.) Board of Directors met on Tuesday, February 7, 2023, at the Healthy West Orange Building. Chair J. Whiddon called the meeting to order at 12:11 p.m., after quorum was established. **Directors Present:** B. Spong, C. Evans, J. Whiddon, K. Vargas, N. Sutton, T. Keating. **Directors Absent:** none. **Staff Present:** A. Mendyk, J. Ziomek, L. Boettcher, P. Brown, T. Swanson. **Guests:** W. Roundtree of Jarel Communications, C. Rivett of Cherie Rivett & Associates, LLC.

PUBLIC COMMENT

No members of the public were in attendance; therefore, no public comment period was necessary.

CONSENT AGENDA

Board Action: Upon a motion duly made and seconded, the minutes of the HWO Inc. Board Meeting on November 29, 2022, and the HWO Inc. Finance Committee Report from January 27, 2023, were unanimously approved.

WEST ORANGE HEALTHCARE DISTRICT FYE 2022 AUDIT

Chair J. Whiddon called upon T. Swanson who shared that the MSL CPA auditors, F. Halikman and T. Wilson, presented the West Orange Healthcare District FYE 2022 audit report to the HWO Inc. Finance Committee on January 27, 2023. The Finance Committee recommended Board approval of the audit. J. Whiddon asked for comments, questions, or a motion.

Board Action: Upon a motion duly made and seconded, the West Orange Healthcare District FYE 2022 Audit Report prepared by MSL, CPA was unanimously approved by the Board of HWO, Inc., as authorized by August 30, 2022 Resolutions of the Board of Directors of HWO, Inc.

HWO, Inc. FYE 2022 AUDIT

Chair J. Whiddon called upon P. Brown who said the MSL CPA auditors, F. Halikman and T. Wilson, presented the HWO Inc. FYE 2022 audit report to the HWO Inc. Finance Committee on January 27, 2023. The Finance Committee recommended Board approval of the audit. J. Whiddon asked for comments, questions, or a motion.

Board Action: Upon a motion made and seconded, the HWO, Inc. FYE 2022 Audit Report prepared by MSL, CPA was unanimously approved.

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CREATIVE AGING UPDATE

T. Swanson and staff reviewed feasibility findings for Phase 1 of the Creative Aging project. In addition to the key findings and timeline of activities, recommendations with rationale were reviewed and discussed. The Board agreed to schedule time in March to further discuss the project in detail before determining next steps. March 21st was set as the date of that Board meeting. T. Swanson indicated pre-read items will be provided in advance of the meeting.

WORK SESSION GOALS AND OBJECTIVES

J. Whiddon called upon C. Rivett who outlined the day's objectives for the workshop:

- Become Well-Grounded in Operational Program Effectiveness
- Align around Financial Perspective
- Review and align to updated FHWO Goals, Objectives, and Measures
- Determine Next Steps for Compensation and Incentive Structure
- Establish Meeting Structures and Next Steps

Cherie and staff covered each objective with presentations and facilitated dialog resulting in objectives for the workshop being met. The Directors also agreed upon meeting structure and set future workshop and committee meeting dates.

COMPENSATION/INCENTIVE DISCUSSION

J. Whiddon and T. Swanson shared updates on work and discussions regarding finding a compensation consultant to assist the Board in establishing a formal incentive compensation structure for the FHWO Executive team. The proposal and qualifications of Quatt Associates were reviewed and discussed.

Board Action: Upon a motion made and seconded, the Board unanimously approved authorization for T. Swanson and J. Whiddon to engage with a cap of \$20,000 the consulting services of Quatt Associates.

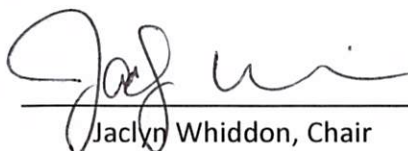
BOARD CALENDAR AND COMMITTEE MEETING REVIEW

Dates and times for future Board meetings through the end of Fiscal Year 2023 were agreed upon.

OPEN FORUM

T. Swanson informed the Board that the budgeted annual 401k contribution of the Foundation would be made in the month of February.

The meeting was adjourned at 4:56 p.m.



Jaclyn Whiddon, Chair