



## Attendance

Name	Affiliation
<i>In-person</i>	
K. Ardaman	West Orange Healthcare District
L. Boettcher	Foundation for a Healthier West Orange
K. Carson	City of Winter Garden
G. Corless	City of Ocoee
J. Dunn	Friends of Lake Apopka
B. Giles	Bike/Walk Central Florida
E. Hanna	Bike/Walk Central Florida
S. Koontz	Town of Oakland
S. Larsen	MetroPlan Orlando
S. Moss	FDOT
P. Panza	Bike/Walk Central Florida
T. Swanson	Foundation for a Healthier West Orange
J. Sartorio	MetroPlan Orlando
<i>Online</i>	
N/A	

## Welcome and Introductions

E. Hanna welcomed steering committee members, and introductions were made.

## Approval of Minutes

**ACTION:** L. Boettcher motioned to approve August steering committee minutes. K. Carson seconded. **Motion approved.**

## New HWOTC Program Manager

E. Hanna announced that Patrick Panza is stepping in as the new program director at Bike/Walk Central Florida as Barbara takes on a new role. Patrick shared his background. Patrick will take over the role as program manager and facilitator for the HWOTC. His email is [Patrick@bikewalkcf.org](mailto:Patrick@bikewalkcf.org)



## Working Groups Reports

### Safety – S. Moss

There is a meeting this afternoon [November 17, 2022] to set a new date for the Safety Audit that has been postponed twice due to storms.

### Communications & Events – L. Boettcher

Take Over the Trails Day – New date is February 17, 2023. – The committee will create a database of all the events on or near trails throughout the HWOTC area. They will present and promote the calendar of events. Lesa and Erin will send out a request for the year to all HWOTC partners.

Ginger Corless asked if it will just be WOT, and Lesa clarified that all trails will be represented. The list will be housed on the HWO website and can be shared on all websites. The communications & events committee will look at all events to see what to promote and attend.

***ACTION:*** L. Boettcher presented a motion for the events and communications committee to request and partners to supply all trail adjacent events for the year. K. Ardaman seconded the motion. Motion passed.

The communications and events committee will start promoting to partners and updating the Feb. 17 Take over the Trails event after Thanksgiving. Ocoee and Winter Garden need to reply to Erin Hearn whether they will participate. Joe Dunn reminded to invite Oakland Nature Preserve.

### Trail Design & Connections – G. Corless

Urban Data Analysis opportunity - Ginger stated at Ocoee, they have been able to push internally the importance of buffering near the trails and informing public officials by using the information. Internal planners are looking at design a bit differently. As developers come in, they are able to work with them.

The committee continues to work on the mapping project and the design document. They have plans to complete it next year.



## Enhance & Restore – J. Dunn

Completed the first project at Hennis Road, thanks to Steve Koontz and Matt Suedmeyer, plus Bloom and Grow and HWO, who sponsored the project. Seven live oaks and 30 fire bushes were planted. The live oaks were replanted after Ian.

The second project was to plant 100 Confederate Jasmine along the fence by West Road near the underpass.

Parks and Rec are still clearing debris from Ian.

Third project is the mini trailhead at the Ingram Road outpost which is being spearheaded by Orange County Parks & Rec and Commissioner Moore. The project is in the works.

Joe and Patrick will meet next week and discuss next projects.

## Prioritization of Funding

Emily summarized the executive committee's meeting recommendations on funding and prioritization and the Priorities Matrix Review. Discussion ensued.

**ACTION:** K. Ardaman moved that the HWOTC delay funding projects until 2025, to allow time to develop a strategy for best use of implementation dollars. The Executive Committee will have the ability to bring forward significant opportunities before 2025 for discussion if they meet the qualifications of the prioritization process. Ginger Corless seconded. **Motion approved.**

**ACTION:** K. Ardaman moved that the HWOTC allow the Executive Committee to negotiate with Bike/Walk Central Florida the facilitation scope and proposal for 2023. K. Carson seconded. **Motion approved.**

**ACTION:** Lesa Boettcher moved to adopt the prioritization process as presented with the modification of moving one point each from both "Health Impact" categories and the "Safety" category to the "Environment" category, and with the flexibility to adjust depending on the steering committee's guidance. G. Corless seconded the motion. **Motion approved.**

## GIS Project



Emily briefly discussed the extensive GIS mapping project that HWOTC are working on with PJ Smith at xGeographic. PJ Smith presented the tool at the executive committee meeting in October.

## 2023 Goals and Beyond

**1. December Executive Committee Meeting will approve 2023 Facilitation Scope**

*December's meeting will review and approve facilitation scope for 2023*

**2. Executive Committee + BWCF work on long term funding strategy for facilitation**

*Update the Steering Committee by May 2023*

**3. Continue working in working groups on execution of events, education, advocacy, and design.**

*Working groups will continue to meet on a regular basis*

## Next Steps

Important Dates:

- **TAKE OVER THE TRAILS DAY – February 17, 2023**
- **Steering Committee – Thursday, February 16, 11 a.m. at HWO**
- Safety Working groups , 2nd Thursdays of each month 4:30 p.m. (virtual)
- Communications & Events, November 30<sup>th</sup> at 11am (virtual)
- Design & Connections, 2<sup>nd</sup> Tuesdays of each month at 11am (virtual)
- Enhance & Restore, TBD
- Executive Committee, 3<sup>rd</sup> Wednesdays of each month at 10:30am (hybrid)