

HWO, Inc.

BOARD MINUTES

Tuesday, July 23, 2019 - 9:00 AM

The HWO, Inc. Board met on Tuesday, July 23, 2019 in Orlando Health-Health Central 2nd Floor Conference Room. T. Keating, Committee Chair, officially called the meeting to order at 9:00 AM after a quorum was present with the following: **Officers Present:** T. Keating, J. Whiddon, N. Sutton **Others Present:** T. Swanson, K. Harker, L. Boettcher, L. Buckley

No members of the public were in attendance, invitation for public comment was not necessary.

APPROVAL OF MINUTES

Action Taken: Upon a motion duly made and seconded, the minutes of the June 12, 2019 meeting of the Board were unanimously approved.

BY-LAW AMENDMENT

T. Swanson discussed the attorney proposed changes to the by-laws for HWO, Inc. Discussion ensued on section 3.18 Policies on Use of Funds and it was determined that further evaluation of length of time, measures, and accountability should be conducted. T. Swanson indicated that she will work with the attorney.

INVESTMENT ADVISOR FEES

T. Swanson informed the Board that J. Breth of AndCo has requested an Investment Advisor fee of \$15,000 annually for services to be provided on behalf of HWO, Inc. T. Swanson led a discussion regarding investment goals for HWO, Inc. The consensus was to ask AndCo for recommendations on the portfolio's asset mix and how to optimize earnings for the long-term nature of any endowments.

Board Action: Upon a motion made and seconded, the Investment Advisor Fee of \$15,000 was unanimously approved.

VENDOR ENGAGEMENT – AUNT BERTHA

T. Swanson gave a brief summary of the Community Resource Referral Platform for HUBB. L. Boettcher provided an in-depth description of the platform and how it offers an easier way for people in need to find programs and to connect them directly and electronically on health and social needs. The cost for year one, inclusive of onboarding is \$20,900. Anticipated implementation is mid to late August.

Board Action: Upon a motion made and seconded, the vendor engagement of Aunt Bertha for year one fees inclusive of on-boarding at \$20,900, was unanimously approved.

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GRANT DEVELOPMENT DISCUSSION

T. Swanson mentioned that three grants for HWO, Inc. were drafted by the District and submitted to District attorneys for edits. The District Community Health Benefit Committee will review the grants and they will then be provided to HWO, Inc for review.

BOARD EXPANSION DISCUSSION

T. Swanson provided backgrounds of potential candidates for the HWO, Inc. Board. Discussion ensued and it was determined that nine board members would be ideal. A decision was made to not recruit new board members until January 2020.

MEETING TIMING AND NOTICES

T. Swanson announced that HWO, Inc. website will soon be established and will facilitate meeting notices. Meeting materials will be emailed in advance and it was determined the next meeting will be held on August 12, 2019 at 9am in the second floor conference room at Orlando Health-Health Central.

OPEN FORUM

None

Adjourn 10:30 AM



T. Keating, Chair